

10th March, 2026

Dear sir/madam,

In this letter I will provide an update on what I have been doing in the past year and explain my plans for the coming study period. In the past year I have been focusing on my studies and I gained practical experience in the District Hospitals. The experience helped me to understand how I can apply knowledge I have learnt in class and how to apply them in real life situations.

In July 2025, I was doing my second semester at school. As part of my training I was sent to Ntcheu District Hospital for my practical attachment. The aim of this training was to test -whether I have understood what I have learnt and if I can be able to apply the knowledge in the facilities. I stayed there for three months, where I had the opportunity to learn many important things from qualified health professionals.

During my attachment, I learned many things, for example , how to dispense medicines correctly, how to communicate well with patients, and how to handle different situations that occur between patients and health workers. I have also learned how medicines are controlled and managed within a health facility. This experience helped me gain confidence and practical skills that are important for my future career.

At the end of November, I returned to school to sit for my examinations. I have managed to obtain two distinctions out of the five courses that I was taking. The subjects I obtained distinctions were pharmacology and Medicine Management. I also obtained a credit in pharmacovigilance, while pharmacy law and pharmaceuticals it was a pass. However, I was not satisfied with my results since I hoped to obtain distinctions in all my subjects.

After the holiday ,on 12 January 2026 I went back to school to start my final year. I stayed at school for a month and during that period I wrote my mid semester examinations. Unfortunately, the results have not yet been released, but I am hopeful that I will perform well. Once the results are out , I will attach them so that you will be able to see them.

In February, I was sent to Mulanje Health Centre for my practical training so that I could learn how to manage and run a health facility. This attachment is helping me to gain more practical experience and understand how health services are delivered at the facility level.

At this facility one of the challenges we faced within our team was poor communication. My fellow students and I worked hard to resolve this challenge so that we could overcome it and improve teamwork at the facility. We discussed the problem and we had a meeting with the in-charge at the facility to talk about the communication challenges. Now we are able to work together as a team according to the rules of the facility.

My plan is to achieve distinctions in all my subjects so that I can graduate with honors. I also want to complete my diploma easily and gain the knowledge and skills that are necessary to run an institution effectively, in case I get the opportunity to own my pharmacy or drug store.

In conclusion, I will love to appreciate all the efforts that you're putting for me to succeed in my education easily.

Yours sincerely

Peace Mwale

